



**FirstOntario Performing Arts Centre Board (PAC)
Regular Meeting Minutes
Tues. April 28, 2020, 2:00 pm
Videoconference- Zoom**

Board Members: Christina Atkinson, Joseph Critelli, Mario De Divitiis, Councillor Carlos Garcia, Mary Jane Johnson, Scott Johnstone, Peter W. Partridge, Debbie Slade, Mark Steinman, David Vivian
Regrets: Councillor Kevin Townsend

Non-voting participants:

Kristine Douglas, Director Financial Management Services
David Oakes, Deputy CAO, City of St. Catharines/Acting ED
Regrets: Shelley Chemnitz, Chief Administrative Officer, City of St. Catharines
Lloyd Smith, FirstOntario Performing Arts Centre rep

Staff: Janie Grand, Administrative Assistant, PAC
Sara Palmieri, Programming & Marketing Manager, PAC
Carlos Robayo, Administrative Supervisor, PAC
Kathleen Ross, Operations Administrator, PAC

Regrets:

1. Call to Order

The Regular meeting for the FirstOntario Performing Arts Centre Board of Directors was called to order at 2:02 by Chair Mario De Divitiis of the FirstOntario Performing Arts Centre Board.

Mario discussed some housekeeping items related to the First PAC Zoom video conference.

2. Adoption of the Agenda

Moved by: David Vivian
Seconded by: Peter Partridge

That the FirstOntario Performing Arts Centre board receive and approve the Regular Meeting Agenda for April 28, 2020.

CARRIED AS AMMENDED

Summary:

Agenda amendment to include adding the Chair update (add as item #5 on the agenda).

3. Declarations of interest

There were none declared.

4. Approval of the public board minutes

Moved by: Mary Jane Johnson

Seconded by: David Vivian

That the Board receive and approve the public minutes of the Regular Meeting of Feb. 12 and the Special Meeting of March 30, 2020.

CARRIED AS AMMENDED

Summary:

Errors noted in the minutes. Request to add Carlos Garcia, Mark Steinman and Christina Atkinson as attendees. Recording Secretary will edit.

5. Chair Update – New Executive Director on-boarding

Mario gave a brief update about the PAC's new Executive Director, Colleen Smith. Colleen is driving from PEI to Niagara Falls and will be officially starting at the PAC on Monday May 4, 2020. Colleen has had introductory conversations with the Board Chairs, Mario De Diviitis and Debbie Slade; as well as the PAC management team, including Acting Executive Director David Oakes. Co-chair Debbie Slade assisted with finding Colleen temporary accommodations in Niagara and indicated Colleen is excited to begin her position at the PAC.

Next steps:

- Colleen will schedule one-on-one meetings with individual board members
- PAC on behalf of board to set up a "virtual town-hall style meeting" for all-staff to meet Colleen with a board presence

6. In-Camera Item

Moved by: Mark Steinman

Seconded by: David Vivian

MOTION: That the PAC Board meet In-Camera for the following purposes:

- Labour Relations or employee negotiations – The Board will go in-camera to review the in-camera Report - COVID-19 Business Continuity Update Report,

which outlines closure extensions and essential staff. The board will also review the in-camera minutes from Feb 12 and March 30, 2020.

CARRIED

Motion Arising from In Camera Session

Moved by: Christina Atkinson
Seconded: David Vivian

The in-Camera session convened (started) at 2:18 pm. Items 6 and 7 were discussed and are noted below. The PAC Board meeting reconvened at 2:48 pm.

6.1 In Camera Minutes (previous meetings)

Moved by: Christina Atkinson
Seconded: David Vivian

MOTION: That the Board receive and approve the in-camera minutes of Feb. 12. and March 30.

CARRIED

7. COVID-19 Business Continuity Update

Moved by: Debbie Slade
Seconded: David Vivian

MOTION: That the PAC Board of Management approve the recommendation of the COVID-19 Business Continuity Update Report (In Camera Item #7 on the agenda)

CARRIED

8. Adjournment

Moved by: Christina Atkinson
Seconded: David Vivian

MOTION: That, there being no further items of business, this meeting be adjourned at 2:55 pm.

CARRIED