



**FirstOntario Performing Arts Centre Board (PAC)  
Special Meeting Minutes  
Monday March 30, 2020, 3:00 pm  
Conference Call**

**Board Members:** Christina Atkinson, Mario De Divitiis, Councillor Carlos Garcia, Peter W. Partridge, Debbie Slade, Mark Steinman, Councillor Kevin Townsend, David Vivian

**Regrets:** Joseph Critelli, Scott Johnstone, Mary Jane Johnson

**Non-voting participants:**

Kristine Douglas, Director Financial Management Services  
Lloyd Smith, FirstOntario Performing Arts Centre rep

**Regrets:** Shelley Chemnitz, Chief Administrative Officer, City of St. Catharines  
David Oakes, Deputy CAO, City of St. Catharines/Acting ED

**Staff:**

Janie Grand, Administrative Assistant, PAC  
Sara Palmieri, Programming & Marketing Manager, PAC  
Carlos Robayo, Administrative Supervisor, PAC  
Kathleen Ross, Operations Administrator, PAC

**Regrets:**

**1. Call to Order**

The Special meeting for the FirstOntario Performing Arts Centre Board of Directors was called to order at 3:04 by Chair Mario De Divitiis of the FirstOntario Performing Arts Centre Board.

**2. Adoption of the Agenda**

Moved by: Carlos Garcia  
Seconded by: David Vivian

That the FirstOntario Performing Arts Centre Board approve the amended March 30, 2020 Special Meeting agenda.

**CARRIED AS AMMENDED**

*Summary:*

Amendments include the recommendation for the new Executive Director - added as 4.2 under Discussion items.

Niagara Symphony Orchestra request added under New Business.

### **3. Declarations of interest**

There were none declared.

### **4. Discussion Items**

#### **4.1 Report – Procedural By-Law Revision**

**MOTION:** That the board receive and adopt the revised Procedural By-law to allow for electronic meetings (Bill 187, Municipal Act)

Moved by: Mario De Divitiis

Seconded by: Mark Steinman

**CARRIED**

*Summary:*

The City is looking at ways to host electronic meetings that are open to the public. The PAC will follow their recommendation.

#### **4.2 New Executive Director Appointment**

**MOTION:** That the board support the appointment of Colleen Smith as discussed on March 19 teleconference.

**Moved:** Carlos Garcia

**Seconded:** Peter Partridge

**CARRIED**

*Summary:*

The new Executive Director will start work on May 4, 2020. Mario De Divitiis provided a notice to be delivered to staff March 30, as well as a media release which will be sent out March 31.

### **5. In-Camera Item**

**MOTION:** That the PAC Board meet In-Camera for the following purposes:

- Labour Relations or employee negotiations – Report: Impact of COVID-19 on business continuity.

Moved by: Mario De Divitiis

Seconded: Carlos Garcia

**CARRIED**

## **Motion Arising from In Camera Session**

Moved by: Debbie Slade

Seconded: Mario De Divitiis

The In-Camera session convened at 3:20 pm. Motion 5.0 was passed. The PAC Board meeting reconvened at 3:41 pm.

**CARRIED**

## **6. New Business (Information item)**

**6.1 Effect of Cancelled Events on Rental Contracts.** The Niagara Symphony Orchestra (NSO) expressed concerns for their contract obligations due to cancelled events. Sara Palmieri, Programming & Marketing Manager, explained that any cancellation due to COVID-19 enacts a force majeure position, resulting in the contract becoming null and void. With the approval of a definitive closure date, the staff will reach out to patrons alleviating concerns about the contracts and where possible rescheduling events.

## **7. Adjournment**

**MOTION:** That, there being no further items of business, this meeting be adjourned at 3:43 pm.

Moved by: Debbie Slade

Seconded: Mario De Divitiis